

ATR MOVEMENT CERTIFICATES

Foreword:

The ATR Movement Certificate should only be completed for exports to Turkey of 'industrial products, which originate in the EC or are in free circulation.

N.B. Goods relieved from duty, for example under Inward Processing Relief or End Use, are not in free circulation.

'Industrial' products fall mainly within Chapters 25 – 97. However, most agricultural goods (Chapters 1 – 24) and European Coal and Steel Community (ECSC) products fall outside these arrangements and require to be 'originating' within the EC before they can claim EC preference. (If so, they use EUR1 Movement Certificates.)

Agricultural goods are listed at section 9 of Notice 812.

ECSC goods are listed at section 15 of Notice 812.

Scrutiny of A.TR Movement Certificates and supporting documents

Checks	Required details / Action required
<ul style="list-style-type: none"> Box 1 – Exporter 	Full name and address of UK exporter needs to be inserted. For exporters not based in UK, include their name c/o representative in UK's details
<ul style="list-style-type: none"> Box 2- Transport Document 	Completion is optional
<ul style="list-style-type: none"> Box 3 – Consignee 	Completion is optional, although recommended
<ul style="list-style-type: none"> Box 4 – Association between the European Economic Community and Turkey 	Pre-Printed. Ignore.
<ul style="list-style-type: none"> Box 5- Country of Exportation 	Name of country of export should be entered.
<ul style="list-style-type: none"> Box 6 – Country of Destination 	ATR can only be used for exports to Turkey. REFUSE any applications for exports to Northern Cyprus, i.e., TRNC (Turkish Republic of North Cyprus).
<ul style="list-style-type: none"> Box 7 – Transport Details 	Completion is optional
<ul style="list-style-type: none"> Box 8 – Remarks 	<p>Completion necessary for Duplicates or Retrospective or Replacement ATRs;</p> <p>Duplicates – Exporter / Agent should explain, in its application, why a duplicate ATR is required and provide details (such as number and date of issue of the original certificate). Box 8 needs to be endorsed with "Duplicate". If possible, serial number and date of issue of original ATR should also be inserted in this box.</p> <p>Retrospective ATRs – Exporter / Agent needs to explain, in writing, why a certificate was not requested at the time of export and declare that a certificate has not previously been issued for goods. Copy of export declaration should be provided. Box 8 should be endorsed with the phrase "Issued Retrospectively".</p> <p>Replacement ATRs – applies when certificates issued in another Member State have become invalid due to a change in consignment arrangements. See instructions at section.4.9 of Notice 812.</p>

Checks	Required details / Action required
<ul style="list-style-type: none"> Box 9 – Item Number 	Number of item in question as regards total number of items on ATR
<ul style="list-style-type: none"> Box 10 – Description of Goods 	Needs to be completed with description of goods, marks, numbers, quantity and type of packages. Check that details (e.g., quantity & description,) are consistent with the invoices or other commercial documents. REFUSE any applications, which are inconsistent.
<ul style="list-style-type: none"> Box 11 – Gross Weight 	Gross mass of goods should be entered.
<ul style="list-style-type: none"> Box 12 – Customs Endorsement 	Needs to have been left blank by applicant. Stamp and sign box, once satisfied with the application. Insert export document details / NES reference (if available)
<ul style="list-style-type: none"> Box 13 – Declaration by the Exporter 	Must have been signed and dated by exporter. Place and exporter's name should also be included. A forwarding agent can sign if it has prior authorisation from the exporter. REFUSE any applications which are undated or not signed.
<ul style="list-style-type: none"> General Comments 	<ol style="list-style-type: none"> ATR needs to be clear and legible. Alterations to the certificate should be initialled. Clear and legible copy of the ATR must be provided. The issuing office will retain this. Invoice or other commercial document must be supplied. [For goods with a value of more than £1000] check the export prelodgement declaration / C88 (see below)
<ul style="list-style-type: none"> Is presentation retrospective? 	See instructions for Box 8
<ul style="list-style-type: none"> Does exporter need a duplicate certificate? 	See instructions for Box 8
<ul style="list-style-type: none"> Transport Route 	If goods are to be shipped through a non EC country, exporter should provide a through bill of lading or other single transport document covering the passage of the goods from the EC to Turkey
<ul style="list-style-type: none"> Accompanying Documents 	Applications for ATR should include: <ol style="list-style-type: none"> Invoice(s) or other commercial documents; Single transport document, if goods are to be shipped through a non EC country; [For goods with a value of more than £1000] – pre-lodged export declaration or plain paper C88 (see below)
<ul style="list-style-type: none"> Pre-lodged export declaration or plain paper C88 	Check Box 37 – CPC (Customs Procedure Code). CPCs 100001 or 100018 are mainly used for exports to Turkey. However, certain CPCs relate to goods, which are not in free circulation e.g., because of import duty relief under IPR or End Use. REFUSE any applications, covered by any of the CPCs listed below: Inward Processing Relief: 104100, 104101, 104102,

Checks	Required details / Action required
	<p>105100, 105101, 105102, 105103, 105104, 105105, 214115, 214117, 214600, 215116, 215118, 215500 314171, 314600, 315100, 315101, 315102, 315103, 315104, 315114, 315153, 315171, 315173, 315500</p> <p>End Use 109400, 109401, 109402, 319400, 319401, 319402</p> <p>Free Zones 107800, 107801, 107802, 314178, 315178, 317800</p> <p>Other 105300, 105301, 107100, 107101, 109100, 109101, 314153, 315300, 315301, 315310, 317100, 317119 & 319100</p>